



TRIMURTI SHIKSHAN PRASARAK MANDAL'S

# TRIMURTHI INSTITUTE OF PHARMACY

Approved by AICTE New Delhi, DTE & Government of Maharashtra  
Affiliated to MSBTE Mumbai

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting - IQAC - 2022-23

S.NO	ITEMS	DATE
1	Meeting No:1	24/12/2022
2	Meeting No:2	2/1/2023
3	Meeting No:3	6/03/2023
4	Meeting No:4	21/05/2023



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## IQAC COMPOSITION 2022-2023

S.No	Nature of Membership	Name(s)	Sign
1.	Chairperson	Dr Ankur Jain	
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar	
3.	Management Representative	Chetan Liladhar Deshmukh	
4.	Administrative Officer	Mr Jugal D Patil	
Members			
5.	Faculty Members	Mr Abrar A Shaikh	
		Dr Raksha .A. Sisodiya	
		Mr Swapnil S Bhandarkar	
		Mrs Ashwini I patil	
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav	
		Mr Pankaj G Chaudhari	
		Mr Aakash Vispute	
7.	Nominees From Employers / Industrialists / Stakeholders	Mr Nitin S Patil	





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## Internal Quality Assurance Cell (IQAC)

### MINUTES OF THE MEETING

Date: 08.07.2022

The IQAC meeting for the academic year 2022-2023 has been held on 24.12.2022 in the Board Room at 2.30 p.m.

The Following members were present:

S.No	Nature of Membership	Name(s)
1.	Chairperson	Dr Ankur Jain
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar
3.	Management Representative	Chetan Liladhar Deshmukh
4.	Administrative Officer	Mr Jugal D Patil
Members		
5.	Faculty Members	Mr Abrar A Shaikh
		Dr Raksha A Sisodiya
		Mr Swapnil S Bhandarkar
		Mrs Ashwini I Patil
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav
		Mr Pankaj G Chaudhari
		Mr Aakash Vispute
7.	Nominees From Employers / Industrialists / Stakeholders	Mr Nitin S Patil





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## **Agenda:**

- I. To improve academic performance.
- ii. To encourage pupils to participate in co-curricular and extra-curricular activities.
- iii. To encourage faculty members to conduct research.
- iv. To discuss the impact of the parents-teachers meeting, which was held for all disciplines.
- v. Report on feedback and actions taken

## **The Minutes of the meeting are as follows:**

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the first Internal Quality Assurance Cell meeting.
2. Discussed about the academic results.
3. Result analysis meeting for April/May 2022 Examinations was conducted to discuss about the merits and demerits of the result.
4. The Parents Teacher Meet conducted for all disciplines was analyzed. It was decided to felicitate the toppers of university examination.
5. All the members were requested to accelerate the research, consultancy and publication activities of their respective department.
6. Heads were advised to visit various colleges having Research Centre to acquire knowledge in order to improve research activities.
7. Placement Officer was advised to accelerate the employability skills by conducting value added courses, implant training and internship to meet the industry needs.
8. NSS Coordinator was instructed to motivate the students to take part in social activities through NSS.
9. The conference was adjourned when the IQAC coordinator presented a vote of gratitude.



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Coordinator / IQAC

Chairperson / IQAC

Copy to:

Principal

IQAC Cell and All HODs







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**Members Present**

S.No	Nature of Membership	Name(s)	Sign
1.	Chairperson	Dr Ankur Jain	
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar	
3.	Management Representative	Chetan Liladhar Deshmukh	
4.	Administrative Officer	Mr Jugal D Patil	
<b>Members</b>			
5.	Faculty Members	Mr Abrar A Shaikh	
		Dr Raksha A. Sisodiya	
		Mr Swapnil S Bhandarkar	
		Mrs Ashwini I Patil	
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav	
		Mr Pankaj G Chaudhari	
		Mr Aakash Vispute	
7.	Nominees From Employers / Industrialists / Stakeholders	Mr Nitin S Patil	



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Date: 2.1.2023

### MINUTES OF THE MEETING

The First IQAC meeting for the academic year 2022-2023 has been held on 2. 1.2023 in the board Room at 2.30 p.m.

The Following members were present:

S.No	Nature of Membership	Name(s)
1.	Chairperson	Dr Ankur Jain
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar
3.	Management Representative	Chetan Liladhar Deshmukh
4.	Administrative Officer	Mr Jugal D Patil
Members		
5.	Faculty Members	Mr Abrar A Shaikh
		Dr Raksha A. Sisodiya
		Mr Swapnil S Bhandarkar
		Mrs Ashwini I Patil
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav
		Mr Pankaj G Chaudhari
		Mr Aakash Vispute
7.	Nominees From Employers / Industrialists / Stakeholders	Mr Nitin S Patil





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**Agenda:**

- To form Guidelines for students Mentoring
- To conduct awareness program on outcome based education
- Article publication in the International Conference and Journal
- Feedback on facilities

**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the first Internal Quality Assurance Cell meeting.
2. A student mentoring is being done as per the set guidelines; performance improvement of students is being proof.
3. A two-day workshop on Outcome based Education have been organized. The Faculty members are benefitted by the expert take on Outcome based education.
4. Heads are instructed to motivate the faculty to publish papers in reputed conference and journals.
5. Members instructed to the heads as a Students benefitted by expert talks on Entrepreneurship and start-ups being arranged.
6. Feedback on facilities is taken and the analysis report has been submitted to the management for improvement. Management fulfilled the facilities requirement.
7. Heads are instructed to conduct Parents- teachers meeting.
8. The Dean IQAC suggested that if the 'Academic Profile of the Faculty' includes the fields that gather information, according to the Academic Performance Indicator (API) categories, it shall help and facilitate IQAC's task of verification of applications of Career Advancement Schemes (CAS)etc.
9. IQAC coordinator proposed the vote of thanks and the meeting came to an end.





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**Coordinator / IQAC**

**Chairperson / IQAC**

Copy to:

**Principal**  
IQAC Cell and All HODs





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S.No	Nature of Membership	Name(s)	Sign
1.	Chairperson	Dr Ankur Jain	<i>An</i>
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar	<i>SSB</i>
3.	Management Representative	Chetan Liladhar Deshmukh	<i>Chetan</i>
4.	Administrative Officer	Mr Jugal D Patil	<i>Jugal</i>
Members			
5.	Faculty Members	Mr Abrar A Shaikh	<i>Abrar</i>
		Dr Raksha .A. Sisodiya	<i>RAS</i>
		Mr Swapnil S Bhandarkar	<i>SSB</i>
		Mrs Ashwini I patil	<i>Patil</i>
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav	<i>Avinash</i>
		Mr Pankaj G Chaudhari	<i>Pankaj</i>
		Mr Aakash Vispute	<i>Avispute</i>
7.	Nominees From Employers / Industrialists / Stakeholders	Mr Nitin S Patil	<i>Nitin</i>





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**Internal Quality Assurance Cell (IQAC)**

**MINUTES OF THE MEETING**

**Date: 06.03.2023**

The minutes of meeting for the academic year 2022-2023 held on 06.03.2023 in the Board Room at 11.00 a.m.

The Following members were present:

S.No	Nature of Membership	Name(s)
1.	Chairperson	Dr Ankur Jain
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar
3.	Management Representative	Chetan Liladhar Deshmukh
4.	Administrative Officer	Mr Jugal D Patil
<b>Members</b>		
5.	Faculty Members	Mr Abrar A Shaikh
		Dr Raksha .A. Sisodiya
		Mr Swapnil S Bhandarkar
		Mrs Ashwini I patil
6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav
		Mr Pankaj G Chaudhari
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**Agenda:**

- To Monitor the mentoring system
- Remedial classes
- To conduct alumni and parents meet
- To conduct college Technical fest
- Discussion on Feedback analysis

**The Minutes of the meeting are as follows:**

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the third Internal Quality Assurance Cell meeting.
2. A Committee is constituted to review the effectiveness of the counselling. Many students' attitude and performance is being improved.
3. The team suggested with the permission of chair to conduct the alumni meets and parents meet with in a couple of months.
4. Planned to organize the first international conference on advanced machine learning and soft computing in June 2023.
5. Heads are instructed to prepare the arrangements for the technical fest for the students.
6. The IQAC with the help of members has provided the feedback of the students to all the members of faculty. The teacher appraisal has been labeled as Faculty Achievements.
7. The Online Feedback from all the students was sought by placing the feedback. Further, it was thought that let the students provide feedback voluntarily first, later, it will be made compulsorily for all.
8. IQAC coordinator proposed the vote of thanks and the meeting came to an end.





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**Coordinator / IQAC**

**Chairperson / IQAC**

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Principal,  
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All HODs





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4.	Administrative Officer	Mr Jugal D Patil	
<b>Members</b>			
5.	Faculty Members	Mr Abrar A Shaikh	
		Dr Raksha .A. Sisodiya	
		Mr Swapnil S Bhandarkar	
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6.	Nominees From Local Society, Students and Alumni	Mr Avinash Jadhav	
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## Internal Quality Assurance Cell (IQAC)

### MINUTES OF THE MEETING

Date: 21.05.2023

The minutes of meeting for the academic year 2022-2023 held on 21.05.2023 in the Board Room at 02.30 p.m.

The Following members were present:

S.No	Nature of Membership	Name(s)
1.	Chairperson	Dr Ankur Jain
2.	Convener / Coordinator of the IQAC	Mr Swapnil S Bhandarkar
3.	Management Representative	Chetan Liladhar Deshmukh
4.	Administrative Officer	Mr Jugal D Patil
Members		
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**Agenda:**

- A review of the quality improvement efforts is on the agenda.
- Examining academic performance

**The Minutes of the meeting are as follows:**

The meeting began with the principal making an introductory statement regarding the importance of the Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all members to the fourth Internal Quality Assurance Cell meeting.
2. The minutes of the previous meeting were examined.
3. Examined the Workshops, Seminars, and Guest Lectures that were held by all departments
4. Academic classes and related activities must be completed in accordance with the schedule.
5. It is planned to undertake R&D activities for students of the next semester.
6. Discussed the subject allocation for the odd semester 2023-2024.
7. Reviewed the outcomes of the students' and faculty members' visits to industry, as well as the students' internships.
8. Told that Professional Body activities, Department Association activities, will be carried out in accordance with the strategic plan.
9. The results of these audits will be addressed at the next IQAC meeting to determine the appropriate corrective actions and remedial steps.
10. The meeting was adjourned when the IQAC coordinator moved a vote of thanks.





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**Coordinator / IQAC**

**Chairperson / IQAC**

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4.	Administrative Officer	Mr Jugal D Patil	
<b>Members</b>			
5.	Faculty Members	Mr Abrar A Shaikh	
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		Mr Swapnil S Bhandarkar	
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